

Jacob Porter

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Professional Summary

Student affairs professional with experience in student engagement, residential education, leadership development, and student organization advising. Advises more than 450 student organizations at Kansas State University and previously supported residential communities through Housing and Dining Services at Kansas State University and Residential Life at Indiana State University. Passionate about fostering student success through community building, belonging, and leadership development.

Education

Kansas State University, Manhattan, KS

- **Doctor of Philosophy in Higher Education Administration** *Anticipated Fall 2028 – GPA: 3.83*
 - Qualitative Research Graduate Certificate
- **Master of Science in Counseling and Student Development** *May 2024 – GPA: 3.93*
 - Concentration in Student Affairs Administration
 - Academic Advising Graduate Certificate

Indiana State University, Terre Haute, IN

- **Bachelor of Science in Information Technology** *May 2022*
 - Minor: Computer Engineering Technology

Work Experience

Kansas State University Student Union, Manhattan, KS

Coordinator for Recognized Student Organizations

June 2024 – Present

- Advise 450+ student organizations and student leaders through organizational development, recognition processes, university policies, and engagement opportunities while maintaining records to support organizational success and compliance.
- Increased annual student organization training completion rates from approximately 80% to 95% through process improvements, targeted communication strategies, and outreach initiatives.
- Plan and facilitate signature campus events for Kansas State University's Week of Welcome, including the Activities Carnival, which connects 200+ student organizations and 5,700+ attendees.
- Advise Student Governing Association's Student Allocations Committee, supporting student leaders in the allocation of \$190,000+ annually to student organizations while collaborating with the Union Business Office to ensure effective funding processes.
- Contributed to Kansas State University's response to the Stop Campus Hazing Act, collaborating with multiple offices to ensure federal compliance and communicate policy changes to the campus community.
- Serve as the primary campus liaison for OrgCentral, Kansas State's student organization management platform, managing the university's relationship with ReadyEducation and providing platform support to students, faculty, and staff across campus.
- Support student organizations through advising, resource management, communication, and administrative processes, including oversight of a \$10,000 Pepsi allocation program and serving as signature authority on KSU Foundation accounts.

Kansas State University, Manhattan, KS

Assistant Coordinator for Departmental Initiatives, Housing and Dining Services

June 2022 – June 2024

- Served as a hearing officer for university housing conduct processes and participated in an on-call crisis response rotation supporting a safe residential environment for 5,500+ students.

- Supported personal and professional growth for 35+ honors residents through proactive check-ins, academic advising, and individualized support for students navigating academic challenges.
- Co-supervised 15+ student staff through day-to-day coaching, weekly one-on-one meetings, and ongoing support.
- Advised the Social Justice Alliance and Future Leaders in Student Affairs student organizations through organizational development, university policies, and departmental processes, contributing to the Social Justice Alliance earning “Event of the Year” for its signature event through targeted growth and restructuring support.
- Managed \$1,650+ in budgets for the Honors’ House and two student organizations to support leadership development, community engagement, and student programming initiatives.

Career Advisor, Career Center

August 2023 – May 2024

- Advised students through resume reviews, mock interviews, and career coaching to support professional development, career exploration, and successful transitions into employment.
- Facilitated Career Center programming, including Employer Pitch Nights, and administered Focus 2 assessments to support students in identifying career pathways aligned with their strengths, interests, and goals.

Indiana State University, Terre Haute, IN

Undergraduate Assistant Hall Director, Residential Life

July 2021 – May 2022

- Supervised five student staff and 15+ front desk attendants, providing staff development, operational support, and oversight for a 24/7 residence hall front desk.
- Co-instructed Student Leadership Education (SAHE 317), a full-semester course that covered student development models and theories for 19 students while contributing to curriculum development and instructional design.
- Managed day-to-day operations of a 300+ resident community while serving as the primary point of contact for student concerns, staff support, and residential needs.
- Coordinated move-in and move-out operations for three residence halls supporting a welcoming experience for 900+ residents.

Student Web Developer, University Marketing

August 2018 – May 2022

- Supported university website redesign and accessibility initiatives for college departments, improving digital communication and user experience through content management and web development.

Presentations and Professional Contributions

“Supervising and Advising”	June 2025
“Shooting for the Stars: Examining First-Year Residency Requirements” ¹	March 2024
“Building Resident Life Skills”	January 2024
“Building Your Resume”	November 2023
“There’s No Place Like Home: Student Development Efforts Through On-Campus Housing”	April 2023

Committee Work

Kansas State University Student Union, Manhattan, KS

Facility Safety Committee

June 2024 – June 2026

- Reviewed and updated emergency and safety procedures while advocating for policy changes to maintain a safe environment for students and employees.
- Collaborated with a student-led initiative to update Student Union bathrooms to address accessibility concerns and requests from campus and community members.

Kansas State University, Manhattan, KS

Professional Development and Training Committee

May 2023 – July 2023

- Designed, coordinated, and facilitated training sessions for 30+ Housing and Dining senior staff members, developing presentation materials aligned with departmental learning outcomes.

¹ Presented in partial fulfillment of the requirements for the degree Master of Science in Counseling and Student Development

- Advocated for inclusive curriculum development to ensure training materials reflected the needs of students in non-traditional residence halls.

Indiana State University, Terre Haute, IN
Curriculum and Development Committee

May 2021 – May 2022

- Collaborated on a small committee to develop, revise, and assess Indiana State University’s residential learning curriculum across 12 residential communities (3,700+ students), incorporating student feedback to strengthen programming frameworks, staff responsibilities, and student engagement initiatives.

Professional Organizations

National Association of Campus Activities, <i>Member</i>	May 2025 - Present
Association of College Unions International, <i>Member</i>	August 2024 – Present
National Academic Advising Association, <i>Member</i>	January 2023 – Present
National Association of Student Personnel Administrators, <i>Member</i>	October 2022 – Present
National Residence Hall Honorary, <i>Lifelong Member</i>	March 2020 – Present

Honors and Awards

Recognizing “U” Award	August 2024, March 2025, and January 2026
Wildcat of the Week	Summer 2023
NACURH Bronze Pin	April 2020 and April 2022
National Residence Hall Honorary’s Outstanding Leadership Pin	April 2022
Residence Hall Association’s Outstanding Service Award	April 2022